

WEST DEVON BOROUGH COUNCIL: HUB COMMITTEE FORWARD PLAN

This is the provisional forward plan for the four months starting November 2018. It provides an indicative date for matters to be considered by the Hub Committee. Where possible, the Hub Committee will keep to the dates shown in the plan. However, it may be necessary for some items to be rescheduled and other items added.

The forward plan is published to publicise consultation dates and enable dialogue between the Hub Committee and all councillors, the public and other stakeholders. It will also assist the Council's Overview and Scrutiny Committee in planning their contribution to policy development and holding the Hub Committee to account.

The Plan is published in hard copy and on the Council's website (www.westdevon.gov.uk)

Members of the public are welcome to attend all meetings of the Hub Committee, which are normally held at Kilworthy Park, Tavistock, and normally start at 2.00 pm.

If advance notice has been given, questions can be put to the Hub Committee at the beginning of the meeting.

The Hub Committee consists of nine Councillors. Each has responsibility for a particular area of the Council's work.

Cllr Sanders – Leader

Cllr Samuel – Deputy Leader

Cllr Sampson – Lead Member for Commercial Services

Cllr Leech – Lead Member for Health and Wellbeing

Cllr Oxborough – Lead Member for Economy

Cllr Jory – Lead Member for Environment and Assets

Cllr Roberts – Lead Member for Customer First

Cllr Edmonds - Lead Member for Resources and Performance

Cllr Mott – Lead Member for Strategic Planning and Housing

Further information on the workings of the Hub Committee, including latest information on agenda items, can be obtained by contacting the Member Services Section by e-mail to member.services@westdevon.gov.uk

All items listed in this Forward Plan will be discussed in public at the relevant meeting, unless otherwise indicated for the reasons shown

DECISIONS TO BE TAKEN BY THE HUB COMMITTEE

Service	Title of Report and Summary	Lead Officer and Members	Decision Maker	Anticipated date of meeting	
				Hub Committee	Council
Standing Item	Financial Stability Review Group				
	Briefing paper from Economy Working Group (O&S Cttee recommendation)	Cllr Oxborough	Hub Committee	20 November 2018	4 December 2018
Customer First	Land Disposal at Okehampton	CB/Cllr Jory	Council	20 November 2018	4 December 2018
Customer First	CTR New Scheme	IB/	Council	20 November 2018	4 December 2018
Commercial Services	Refurbishment of Brook Street Car Park	CA/Cllr Sampson	Council	20 November 2018	4 December 2018
Commercial Services	Waste and Cleansing Procurement Update	HD/Cllr Sampson	Council	20 November 2018	4 December 2018
Strategy and Commissioning	Adoption of Health and Safety Policy Statement	IL/Cllr Sanders	Council	20 November 2018	4 December 2018
Customer First	Section 106 Spend	AH/Cllr Roberts	Hub Committee	20 November 2018	4 December 2018
Support Services	Revenue Budget Monitoring to September 2018 (quarter 2 position)	PH/Cllr Edmonds	Hub Committee	4 December 2018	4 December 2018
Support Services	Capital Budget Monitoring to September 2018 (quarter 2 position)	PH/Cllr Edmonds	Hub Committee	4 December 2018	4 December 2018
Support Services	Write Off Report – Quarter 2 2018/19	LB/Cllr Edmonds	Hub Committee	4 December 2018	4 December 2018
Support Services	Draft Revenue Budget Proposals 2019/20	LB/Cllr Sanders	Council	4 December 2018	4 December 2018
Support Services	Draft Capital Programme Proposals 2019/20	LB/Cllr Sanders	Council	4 December 2018	4 December 2018
Customer First	JLP and Governance	TJ/Cllr Mott	Council	January 2019	February 2019
SLT	Peer Review Report	SH/Cllr Sanders	Council	January 2019	February 2019
Customer First	Coastal Concordat – deferred to 2019	RS/Cllr Jory	Hub Committee	2019	2019
Customer First	Adoption of Clean Air Strategy – deferred to 2019	IL/Cllr Sanders	Council	2019	2019



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Customer First	Adoption of Business Continuity Plan – deferred to 2019	IL/Cllr Sanders	Council	2019	2019

*** Exempt Item (This means information contained in the report is not available to members of the public)**

SH – Sophie Hosking – Executive Director Service Delivery and Commercial Development

LB – Lisa Buckle – Section 151 Officer

HD – Helen Dobby – Group Manager Commercial Services

SM – Steve Mullineaux – Group Manager Support Services and Customer First

CB – Chris Brook – COP Lead Assets

JS – Jane Savage – Lead Specialist Waste Strategy

IL – Ian Luscombe – COP Lead Environmental Health

CBowen – Catherine Bowen – Monitoring Officer

DA – Darren Arulvasagam – Group Manager Business Development

SLT – Senior Leadership Team

IB – Isabel Blake – COP Lead Housing, Revenues and Benefits

RS – Rob Sekula



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